

CASE STUDY #1¹

Timothy is a 3-year old who receives Temporary Family Assistance (TFA) for himself in the amount of \$ 333 per month. Since his mother is dead and his father is incarcerated, he lives with his aunt and her husband. They both work and their combined monthly income is \$ 1,600. His aunt is interested in having him attend the School Readiness Program on a full-day/full-year basis.

		Source for Answer (from ALERT, etc.)
Family Size:	<u>1</u>	<u>Definitions C.1.b.-pg 2</u>
Family Income:	<u>\$333/mo</u>	<u>Definitions H.3.-pg 3</u>
CCAP Eligible:	<u>Yes</u>	<u>Definitions C.1.b.-pg 2</u>
SR Family Contribution:	<u>\$0</u>	<u>Policy I –pg 4</u>
Other Issues to Consider:	Establish relationship with DSS regional staff to address income verification as well as coordination of services to the child and his family.	

¹ CASE STUDY TYPE: **CHILD ON TFA BY HIMSELF**

CASE STUDY #2¹

Sara is 4 years old. She lives with her mother, Yolanda, who is self-employed-caterer. The catering business grosses \$ 50,000 annually with business expenses of \$ 18,000, according to Yolanda's latest tax return. Yolanda would like her daughter to attend the full-day/full year School Readiness Program in their town.

Sara's parents are divorced. No support order was entered in the divorce decree. However, Yolanda says that her ex-husband gives her \$30 every week towards Sara's support. Because he sees the child regularly and Yolanda has a good relationship with him, she does not want to re-open the court case to enter a child support order.

		Source for Answer (from ALERT, etc.)
Family Size:	<u>2</u>	<u>Definitions C.1.a.1-pg 2</u>
Family Income:	<u>\$ 2,796/mo</u>	<u>Definitions H.2./3-pg 3</u>
CCAP Eligible:	<u>No</u>	<u>State Regulations</u>
SR Family Contribution:	<u>\$65.02/wk</u>	<u>Pol.E.pf4Det. B. pg6</u>
Other Issues to Consider:	Advise mother regarding the benefits of formalizing Child support payments, visitation rights, etc.	

¹ CASE STUDY TYPE: **SELF EMPLOYED PARENT**

CASE STUDY #3¹

Jon is the 4-year-old son of a recently arrived immigrant couple. They live with Jon's uncle and his family, which includes his wife and three school-age children, and whose income is \$ 65,000. Although Jon and his parents are legal immigrants, and all their documents are in order, neither of his parents' holds a job. In fact, currently they both attend adult education classes and it would probably be months before they have any income.

Jon's parents want him to learn English too. Following Jon's uncle's advice, they have applied to the School Readiness Program in town. They want their son to attend only on a part-time basis because they do not want him to be overwhelmed by the transition to a new country and a new language. The part-time program in their town is NOT run by the public schools and DOES charge fees.

Source for Answer (from ALERT, etc.)

Family Size:	<u>3</u>	<u>Definitions C.1.a.1-pg2</u>
Family Income:	<u>\$0</u>	<u>Definitions H.-pg 3</u>
CCAP Eligible:	<u>No</u>	<u>State Regulations</u>
SR Family Contribution:	<u>\$0</u>	<u>Definitions H. – pg 3</u>

Other Issues to Consider: Frequency of income and fees re-assessment.
 -Policy on waiving of fees.

¹ CASE STUDY TYPE:

**IMMIGRANT FAMILY
RESIDING WITH SPONSORS**

CASE STUDY #4¹

Roberto is a single father with two children: a 4-year-old girl, Maria, and a 7-year-old boy, Miguel. Roberto has full custody of the children and his ex-wife lives in another state, has remarried and does not work outside the home; thus, there are no child support payments.

He became unemployed when the manufacturing company for which he had worked for years went overseas. He attends a DOL re-training program four days per week, six hours per day. The family is receiving Temporary Family Assistance (TFA). The TFA Award is \$ 543 per month.

Because Miguel's school participates in the School Readiness Program, Roberto would like to enroll his daughter in that program's full-day/full-year option. Right now, Maria attends a nursery school program available four mornings per week.

		Source for Answer (from ALERT, etc.)
Family Size:	<u>3</u>	<u>Definitions C.1.a.1-pg 2</u>
Family Income:	<u>\$543/mo</u>	<u>Definitions H.3.-pg 3</u>
CCAP Eligible:	<u>Yes</u>	<u>State Regulations</u>
SR Family Contribution:	<u>\$0</u>	<u>Policy I -pg 4</u>
Other Issues to Consider:	Establish relationship with DSS/DOL regional staff regarding verification of income and of participation status in state-approved education and training activities.	

¹ CASE STUDY TYPE:

CASE STUDY #5¹

Amy is three years old. She attends a Head Start Program. Her mother wants to enroll Amy in the extended-day portion of the School Readiness Program. Amy's mother works and her monthly income is \$ 2,200. Amy and her mother live with Amy's mother's boyfriend, who is a mechanic, making \$ 2,00 per month.

Shortly after Amy was born, Amy's mother left her father because of his abusive treatment of her. He does not pay child support nor does he see Amy. In fact, he does not even know where they are, and Amy's mother is not interested in pursuing child support.

Source for Answer (from ALERT, etc.)

Family Size:	<u>2</u>	<u>Definitions C.1.a.1-pg 2</u>
Family Income:	<u>\$2,200/mo</u>	<u>Definitions H.1./3.-pg 3</u>
CCAP Eligible:	<u>No</u>	<u>State Regulations</u>
SR Family Contribution:	<u>\$ 48/wk</u>	<u>Policy E., part of G</u>

Other Issues to Consider: SR-family contribution should not be more than the programs cash cost of care.

¹ CASE STUDY TYPE:

HEAD START CHILD IN SR-EXTENDED-DAY

CASE STUDY #6¹

Alexander is four years old. He lives with his mother and father, both of whom work outside the home. He has a six-year old half-brother, Marcus, who lives with them on alternate weeks. The rest of the time, Marcus lives with his mother, who receives \$ 3,000 per year in child support that Marcus's and Alexander's father pays by court-ordered wage garnishment.

Alexander's family's latest federal income tax return corroborates both facts. Alexander's family annual income is \$ 45,000.

Alexander's parents want him to be ready for kindergarten. Thus, they want to enroll him in the full-day/full-year School Readiness Program in the town where Alexander's mother works.

		Source for Answer (from ALERT, etc.)
Family Size:	<u>4</u>	<u>Definition C.1.a.1 and 2-pg 2</u>
Family Income:	<u>\$45,000</u>	<u>Definitions H.1.-pg 3</u>
CCAP Eligible:	<u>No</u>	<u>State Regulations</u>
SR Family Contribution:	<u>\$ 87.21/wk</u>	<u>Policy E. pg4/Det.B</u>
Other Issues to Consider:	<ul style="list-style-type: none">-Federal Income Tax return MUST be provided. SR-program need not do additional verification or calculation.-The child will not be eligible for SR participation if the family does not reside in the town where the School Readiness program is offered. [P.A. 97-259]	

¹ CASE STUDY TYPE: **FAMILY PAYING CHILD SUPPORT**

CASE STUDY #7¹

Victoria is a 3-year-old. Her parents want to enroll her in the full-day/full-year School Readiness Program available at the child-care center where her 20-month-old sister, Anamaria, is.

Both Victoria's parent's work. The couple's earnings are \$ 63,254 per year. In addition to the regular household expenses, they spend \$400 per month for Anamaria's care, and \$ 1,000 per month to pay tuition for Joshua, Victoria's 9-year-old brother, who attends private school.

Source for Answer (from ALERT, etc.)

Family Size:	<u>5</u>	<u>Definitions C. 1.a.1-pg 2</u>
Family Income:	<u>\$ 63,254/yr</u>	<u>Definitions H.1.-pg 3</u>
CCAP Eligible:	<u>No</u>	<u>State Regulations</u>
SR Family Contribution:	<u>\$22.61/wk</u>	<u>Policy F., G pg4/Det.B pg6</u>
Other Issues to Consider:	<ul style="list-style-type: none">-SRC policy on whether childcare expenses for other children in the family will be considered in determining SR-fee.-Should verification be provided by parents or sought by providers?	

¹ CASE STUDY TYPE:

**FAMILY WITH DOCUMENTED CHILD
CARE EXPENSES FOR A NON-SR CHILD**

CASE STUDY #8a¹

Leslie is 4 years old. Leslie lives with her mother and her grandmother. She has never seen her father, whom, her mother says, lives in another state with his other family. There are no child support orders.

Leslie will attend a full-day/full-year school readiness program while her mother works. The childcare program reports its charges as \$ 113 per week (or \$ 485.90 per month). According to Leslie's mother's latest four pay stubs, last month she worked an average of 35.80 hours (or 35 hours and 48 minutes) per week, which means she has an average income of \$375.90 per week (\$1,616.37 per month).

Source for Answer
(from ALERT, etc.)

Should Leslie's mother be encouraged
to apply for CCAP benefits? Yes

Resp. B-pg 5

Why? Working and income eligible

Same as above

CCAP determination may take up to 30 days. Should SR provider charge family contribution during this time?

Yes

Policy A- pg 4

Why? Requirement, may not be CCAP eligible

Same as above

Family Size: 2

Definitions C.1.a.1-pg 2

Family Income: \$1,616/mo

Definitions H.1.3-pg 3

SR Family Contribution: \$22.55/wk

Policy E pg4/Det. B pg6

¹

CASE STUDY TYPE:

**FAMILY WITHOUT PRIOR
CCAP-CERTIFICATE**

CASE STUDY #8b¹

Leslie is 4 years old. Leslie lives with her mother and her grandmother. She has never seen her father, whom, her mother says, lives in another state with his other family. There are no child support orders.

Leslie has been attending a non-SR childcare program while her mother works. Now, though, her mother wants Leslie to attend the nearest SR full-day/Full-Year program. Because the family is already a CCAP participant, Leslie's mother brings to the SR provider the attached certificate.

Leslie's mother makes \$10.50 per hour and is scheduled to work 40 hours per week. The SR program reported charge is \$113 per week. Because of the distance between the SR program and Leslie's mother's place of work, there is a travel allowance of 2.5 hours per week.

Source for Answer
(from ALERT, etc.)

Family Size: 2

Definitions C.1.a.1-pg 2

Family Income: Not Needed

Policy L. – pg3

CCAP Eligible: Yes

State Regulations

SR Family Contribution: \$125.18/mo

Policy M-pg5

Other Issues to Consider: Parent must notify CCAP of change of providers and submit New Parent/Provider Agreement.

¹ CASE STUDY TYPE: **FAMILY WITH A CCAP-CERTIFICATE**

CASE STUDY #9¹

Andres just turned 3. He is attending a full-day/full-year SR program, whose reported charge is \$113 per week. He has a 5-year-old sister, Elisa who attends a half-day kindergarten program in the morning and an after-school program in the afternoon. They have an older sister, Angela, who is 13 years old, a seventh grader who loves to play the flute.

Their mother works 40 hours per week, grossing \$794 biweekly. Their father pays \$80 per month in child support. They spend one weekend a month with him and his new family.

The family is eligible to participate in CCAP because their income is less 50% SMI. The SR program receives the attached certificate regarding Andres.

		Source for Answer (from ALERT, etc.)
Family Size:	<u>4</u>	<u>Definitions C.1.a.1-pg 2</u>
Family Income:	<u>\$1,668/mo</u>	<u>Definitions H.1.,3-pg 3</u>
CCAP Eligible:	<u>Yes</u>	<u>State Regulations</u>
SR Family Contribution:	<u>\$0</u>	<u>Policy M –pg5</u>

¹ CASE STUDY TYPE:

**CCAP-PARTICIPATING FAMILY WITH
MORE THAN ONE ELIGIBLE CHILD**